

CITY OF SANTA ROSA PARKING FACILITY PERMIT AGREEMENT

Definitions:

This Parking Facility Permit Agreement ("Agreement") is issued by the City of Santa Rosa ("City") to the recipient of the Permit ("Permittee") as holder of an Access Card for parking privileges.

Terms & Conditions:

This Agreement shall continue in force through the last day of the month for which Permittee has paid the monthly Permit fee. Permittee shall provide necessary information upon request by the City, or the City's employee and/or agent, to confirm Permittee's personal use of the access card. Permittee is responsible for updating all information changes, including name, address, telephone number, and vehicle license plate information. This can be done by email to ParkingPermits@ci.santa-rosa.ca.us; fax to (707) 543-3326; or mail to Department of Transit and Parking, P.O. Box 1678, Santa Rosa, CA 95402. Failure to comply fully with a request for necessary information shall result in immediate cancellation of this Permit. Permittee shall park on the level authorized by his/her permit at all times, Monday through Friday, between the hours of 6 am and 6 pm, regardless of whether he/she uses an access card or pays cash.

Initial Application:

Initial application must be made in person at: City Hall, Department of Transit and Parking, 100 Santa Rosa Avenue, Room 6, Santa Rosa.

Persons with disabilities will be allowed to mail in applications for parking permits as a reasonable accommodation.

Renewal:

This Agreement is renewable by payment of the monthly Permit fee on or before the 23rd day of the month in which the permit expires. Payment may be made by automatic credit card payment, by mail, or in person at City Hall, Room 6. When the renewal deadline falls on a City holiday, the deadline will be the following business day. Failure to maintain continuous renewal may result in Permit being sold to the next available individual on that facility's waiting list.

Termination:

Permittee may terminate this Agreement by returning the Access Card. Failure to remit Permit fees shall result in that Access Card being terminated on the first day of the month following non-payment. Access Cards are the property of the City and shall be returned upon termination of the Agreement. The City shall not be required to make any refunds or prorations. The City may terminate this Permit by written notice mailed to Permittee or upon published closure of the subject facility. Permittee acknowledges that the City is not obligated to relocate Permittee upon notice of termination of this Permit or closure of the subject facility.

Rates & Fees:

Current rate and fee schedules are available for review at City Hall, Department of Transit and Parking, 100 Santa Rosa Avenue, Room 6, or by calling (707) 543-3325.

Use & Display of Permit:

The Permit is for the sole use of the registered Permittee and is non-transferable. Upon attempted transfer, this Permit shall terminate immediately. This Permit authorizes Permittee to park one (1) passenger vehicle, as listed on the Permittee's application, in the facility for which the Permit was issued.

The Access Card must be used to enter AND exit the facility each time. Taking a ticket from the dispenser shall result in payment of the posted parking fees.

The Permit is specific to facility and level(s) within the facility. Each facility is posted with the location of the non-reserved permit areas. Failure to park in the designated areas shall result in the issuance of a parking citation and/or the revocation of the Permit. All parking privileges are subject to the availability of a parking space on a first-come, first-served basis and at the Permittee's risk.

Acknowledgment:

By accepting the Access Card, Permittee acknowledges that the City of Santa Rosa, as licensor, is not responsible for fire, theft, damage to, or loss of said vehicle or any articles left therein. Only a license is granted hereby and no bailment is created. Permittee has read, understands, and shall comply with the terms and conditions of this Permit. Furthermore, Permittee shall comply with the directives posted in the parking facilities (such as no parking, red curb areas, handicap parking, parking between the lines, small/compact car only, speed limits, directional flow, and stop signs).